

<p style="text-align: center;">KENTUCKY CORRECTIONS Policies and Procedures</p>	<p>Policy Number</p> <p style="text-align: center;">27-09-01</p> <p>Date Filed</p> <p style="text-align: center;">January 12, 2005</p>	<p>Total Pages</p> <p style="text-align: center;">2</p> <p>Effective Date</p> <p style="text-align: center;">May 26, 2005</p>
<p>Authority/References</p> <p>KRS 439.480 P&P ACA 3-3017, 3-3146, 3-3148, 3-3149, 3-3150, 3-3152, 3-3153, 3-3154, 3-3155</p>	<p>Subject</p> <p style="text-align: center;">KENTUCKY COMMUNITY RESOURCES DIRECTORY</p>	

I. DEFINITION

As used in this document, the following definition applies:

“Community resource” means a public or private agency that provides services in the areas of educational, employment, vocational, social, economic and treatment to an eligible supervised offender.

II. POLICY and PROCEDURE

A. It is the policy of the Division of Probation and Parole to:

1. Identify the collective needs of an offender under supervision and to ensure the maximum delivery of services at least biannually (3-3146).
2. Identify and continuously develop Community Resources and to establish a working relationship with agencies and organizations which shall provide services to a supervised offender (3-3017, 3-3148, 3-3149).
3. Maintain, review, and update at least annually, a current inventory of the Community Resources, which shall be available throughout the state (3-3150).

B. Review

The Deputy Commissioner, Administrator of Field Services, or Assistant Director of the Division of Probation and Parole, or designee, shall review the inventory of available Community Resources annually (3-3017). This may be accomplished by:

1. Reviewing the Community Resources Directory;
2. Requesting a summary from each District Supervisor of the available Community Resource agencies located within the district, identifying the

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needs of the supervised offender which may be served by the Community Resource agencies; or

3. Requesting that each Probation and Parole officer submit a list of the agencies and organizations in his area that provide economic assistance, social assistance, educational assistance, employment assistance, vocational assistance, mental health and substance abuse treatment services, or services for offenders with special needs which may be utilized by the offender. These lists shall be compiled by the District Supervisor and forwarded to the Deputy Commissioner for Community Services or Assistant Director of Probation and Parole or his designee, who shall compile the lists into a community resource directory. The directory shall be available through the Department of Corrections website. (3-3150, 3-3152, 3-3153, 3-3154, 3-3155)

C. Staff Involvement In Community Efforts

All Probation and Parole staff shall be encouraged to be involved with community resource agencies. Staff shall be encouraged to support the agencies, whether serving on a board of directors, serving as an advisor or liaison to different agencies or other involvement. This involvement shall demonstrate support for the agencies, as well as, keeping the staff current on new trends within the agencies. Field officers are to be instructed and trained in methods to obtain financial assistance for offenders from available community resources. (3-3148)